



# TOWNSVILLE CITY COUNCIL

ABN 81 143 904 097  
ADMINISTRATION BUILDING, WALKER STREET  
TOWNSVILLE

All communications to be addressed to:  
The Chief Executive Officer  
PO Box 1268  
TOWNSVILLE QLD 4810

Telephone: 4727 8330  
Fax: 4727 8929  
AUSDOC: DX41447  
Townsville

Email:  
enquiries@townsville.qld.gov.au

## ENVIRONMENTAL SERVICES Parks Services

### TO WHOM IT MAY CONCERN

The following form is provided for persons requesting the removal of a tree.

We therefore request that you sign the bottom portion of this letter, detach, and return to Parks Services in the pre-paid envelope provided to allow inspection to occur.

Yours faithfully,

**LINDSAY GROAT**  
**MANAGER PARKS SERVICES**

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DETACH HERE

Chief Executive Officer  
Townsville City Council  
P O Box 1268  
**TOWNSVILLE Q 4810**

Dear Sir

**RE:           REMOVAL OF STREET TREE/S**

**ADDRESS** \_\_\_\_\_  
\_\_\_\_\_

I wish to advise that I am the **property owner/ resident/ neighbour** of the above address and request that Council consider the removal of the \_\_\_\_\_ tree/s situated on the footpath at the above address for the following reasons listed below;

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Yours faithfully

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_

\_\_\_\_\_  
Postal Address

\_\_\_\_\_  
Telephone